***Dear Participants of the XII Forum!***

The XII Forum will take place at 6-8 November 2013 in Kiev, Ukraine in the **International Convention Center ”Ukrainian House”(** <http://www.icc-kiev.gov.ua/en/>).

Check in - November 5, 2013

Check out - November 9, 2013.

On the 5th of November participants will be met in both Kiev airports (Boryspil and Zhulyany), transfer to the hotel will be organized.

On the 9th of November we will organize the transfer back to the airports.

We offer for your choice several options for accommodation during the Forum:

1. **Hotel «Vyshegrad»**

The price for Standard (1 person) are - 460 Hrn (for the second person in same room - 60 Hrn/day for the breakfast).

 The participants get special discount – 3%. (In FormN1 please enter the type or room).

Each day, for participants will organize the bus-transfers to place of Forum (morning transfer - at 8.00 a.m., evening transfer - after all official events).

1. **Hotel «Dnipro»,** Kiev

 Recommended Single Standard rooms (1 person) – 99 EURO,

or Twin Standard (2 persons) – 155 EURO.

The participants get special discount – 5%. (In FormN1 please enter the type or room).

1. **Hotel «Radisson Blu Kiev Podil»**, Kiev.

 The participants get special discount – the daily rate for the Standard Room – 130 EURO (for the second person in same room - 25 EURO/day for the breakfast).

Each day for participants will be organized the bus-transfers to place of Forum.

Acquainted with the living conditions you can follow these links -

1. <http://www.vyshegrad.kiev.ua/ResidenceStandart.aspx>
2. <http://www.dniprohotel.ua/en/rooms-suites>

3. <http://www.radissonblu.com/hotel-kyiv-podil/rooms>

Payment for the accommodation will be received directly by the hotel during check-in, we are just making the booking.

Shuttle bus will bring and return the participants of the Forum, staying in the official hotels, of the event to the International Convention Center ”Ukrainian House”.

Staying in official hotels is preferable but not mandatory.

The currency rate you can find in this link <http://bank.gov.ua/control/en/curmetal/detail/currency?period=daily>

To confirm your participation in the Forum, please complete **Form N1** and send it to the Secretariat - Larisa Petriv larisapetriv@gmail.com not later than **September 30, 2013.**

**Form N1**

**For Participant**

1. Country\_\_\_\_\_\_, company \_\_\_\_\_\_\_.

2. Surname, name\_\_\_\_\_, telephone\_\_\_\_, e-mail\_\_\_\_, Skype\_\_\_\_.

3. Check-in Date \_\_\_\_\_\_, flight number\_\_\_\_\_\_, airport of Kiev\_\_\_\_\_\_.

4. Check-out Date \_\_\_\_\_\_, flight number \_\_\_\_\_, airport of Kiev\_\_\_\_\_\_.

5. Booking of the hotel: 1. «Vyshegrad»\_\_\_,

 2. «Dnipro» \_\_\_\_\_\_

 3. «Radisson Blu Kiev Podil»\_\_\_.

5.1. Room type \_\_\_\_\_\_.

5.2. Payment for Accommodation in hotel: IHPA, FAO, GreenCross \_\_\_\_\_

 Other \_\_\_\_\_\_\_\_\_\_.

6\*. For spokesperson the topic \_\_\_\_\_\_\_\_\_\_\_\_\_\_.

7. Conformation of payment: PDF File.